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Dear Herding Enthusiast:

On behalf of the St. Louis Herding Club, thank you for taking an interest in our organization. The accompanying materials, the Constitution, by-laws and membership application, have been compiled to furnish you with more detailed information about membership in the St. Louis Herding Club. Please read this material and feel free to ask any questions you might have about the club.

Frequently at our meetings, special practice events or fun trials; we offer the opportunity to work you dog on livestock. In order to participate in these events you **MUST** be a member of the club.

You need not own a purebred herding dog to join the Club. Mixed breed owners are welcome, however, dogs with herding backgrounds are our main focus and concern. Our members have a diversified interest in the "Dog World", herding, obedience, agility, conformation, flyball, and tracking.

If, after reading the Constitution and by-laws, you would like to submit your membership application, it should be accompanied by a check for \$15.00 for an individual membership, or \$20.00 for a family membership.

The SLHC requests that regular and prospective members consider the associate membership if they anticipate that they cannot regularly attend meetings. We must have a quorum at meetings to conduct club business. The quorum is based upon the number of regular members. An associate member does not have voting rights, but enjoys all other benefits of club membership, including access to the library and other club material, and participation in club events. Please consider this when you complete the application.

Your application will be processed upon receipt. It must be signed by two sponsoring members of the club and read at two club meetings before your application will be voted on.

Whether you have one dog or several, the SLHC wants members who are responsible, ethical dog owners, who are dedicated to the welfare of their canine friends. We look forward to hearing from you on or before our next meeting.

Return application to:

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# St. Louis Herding Club—Membership Application

Date \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Names of other family members (Family Membership)

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Phone Email

\_\_\_\_\_  
Signature (required)

1. What breed of dog do you currently own? \_\_\_\_\_

2. Have you ever participated in a herding event? If so, what type (AKC, AHBA, ASCA, USBCHA, etc.)  
\_\_\_\_\_

3. Have you ever earned a herding title with your dog? If so, which titles. \_\_\_\_\_  
\_\_\_\_\_

4. Do you currently own livestock? (sheep, cattle, ducks, or goats) \_\_\_\_\_

5. What would you like to obtain from membership in the club? \_\_\_\_\_  
\_\_\_\_\_

6. What club functions are you willing to help with? (scribe, timer, course director, trial secretary, livestock handler) \_\_\_\_\_  
\_\_\_\_\_

7. Are you a licensed herding judge for any organization? \_\_\_\_\_

<input type="checkbox"/> Individual Membership \$15 or <input type="checkbox"/> Family Membership \$20 <input type="checkbox"/> Associate membership or <input type="checkbox"/> Regular membership
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Two Sponsoring Club \_\_\_\_\_  
Member Signatures (required) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Return completed application with fee to: \_\_\_\_\_ Date \_\_\_\_\_

Kate Schallert  
301 Day Drive  
St. Louis, MO 63135-2253

**CONSTITUTION AND BYLAWS  
OF THE  
ST. LOUIS HERDING CLUB**

**CONSTITUTION**

**Article I--Name and Objects**

**SECTION 1.** The Name of the Club shall be the St. Louis Herding Club ("SLHC")

**SECTION 2.** The Objects of the Club shall be:

- a) To further the advancement of all herding breeds of purebred dogs.
- b) To encourage and promote the intelligent and selective breeding of pure bred herding dogs and to do all possible to bring their qualities to perfection.
- c) To educate the general public as to the uses, characteristics, advantages, training, and care of herding dogs.
- d) To do all in its power to protect and advance the interests of herding tests and trials and encourage sportsmanlike competition at such events.
- e) To conduct herding tests and trials under the rules and regulations of the American Kennel Club and the American Herding Breed Association.

**SECTION 3.** The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

**SECTION 4.** The members of the club shall adopt and may from time to time revise such bylaws as may be required to carry out these objects.

**BYLAWS**

**Article I--Membership**

**SECTION 1. Eligibility.** There shall be three types of membership open to all persons 18 years of age and older who are in good standing with the American Kennel Club and the AHBA, and who subscribe to the rules and purposes of the St. Louis Herding Club.

While membership is unrestricted as to residence, the St. Louis Herding Club's primary purpose is to be representative of the breeders and exhibitors in it's immediate area. The St. Louis Metropolitan Area is comprised of the City of St. Louis , the Missouri counties of St. Louis, St. Charles, Jefferson, Franklin, Warren and Lincoln, and the Illinois counties of St. Clair, Madison, Monroe, Clinton, and Jersey.

The three types of membership are:

**Individual:** Open to all individuals who subscribe to the rules and purposes of this club. Individual members enjoy all club privileges including the right to vote and hold office.

**Family:** Family is defined for the purpose of this section as persons living at the same address. Open to all individuals who subscribe to the rules and purposes of this club. Family members enjoy all club privileges including the right to vote and hold office. Each member 18 years of age and older per family may cast one vote.

**Associate:** Associate membership is a volunteer status, accepted on a year to year basis, by members who anticipate they will not be able to attend meetings throughout the year. Associate members are entitled to all privileges except voting, and office holding. Associate members are not computed in determining the quorum.

**SECTION 2. Dues:** Membership dues shall not exceed \$25.00 per year, payable on or before the 1<sup>st</sup> day of March of each year. No member may vote, whose dues are not paid for the current year. During the month of January, the Treasurer shall send to each member a statement of dues for the ensuing year.

**SECTION 3. Election to membership:** Each applicant for membership shall apply on a form as approved by the board of directors and which shall provide that the applicant agrees to abide by the constitution and bylaws and the rules of the American Kennel Club. The application shall state the name, address of the applicant, and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year. All applications are to be filed with the Secretary and each application is to be read at the first meeting of the club following its receipt. Applicants must have attended two meetings and one of the Club's activities prior to their election to membership. Candidacy status shall expire if attendance requirements have not been completed within 9 months of the receipt of the application. Applicants may be elected at any regular meeting of the club following completion of the requirements. The favorable votes of 2/3

of the members present and voting at that meeting shall be required to elect the applicant. Applicants for membership who have been rejected by the club, or whose candidacy has expired may not reapply within six months after such rejection or expiration.

**SECTION 4. Termination of Membership:** Memberships may be terminated by:

- a) Resignation. Any member in good standing may resign from the club upon written notice to the Secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and they are incurred on the first day of each fiscal year.
- b) Lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 30 days after the due date of March 1st; however, the board may grant an additional 30 days of grace to such delinquent members in meritorious cases.
- c) In no case may a person be entitled to vote at any meeting whose dues are unpaid as of the date of that meeting.
- d) Expulsion. A membership may be terminated by expulsion as provided in Article VI of these bylaws.

## **Article II--Meetings and Voting**

**SECTION 1. Club Meetings.**

- a) Meetings of the club shall be held each month within the Greater Saint Louis Metropolitan Area, unless the general membership votes to bypass a meeting in a month when a club event is being held. This may be done no more than twice per year, and may not be in consecutive months. The Annual meeting in January must be held.
- b) Meetings shall be held at such hour and place as may be designated by the general membership.
- c) Written notice of each such meeting shall be mailed by the Secretary at least 10 days prior to the date of the meeting.
- d) The quorum for such meetings shall be 20% of the voting members in good standing.

**SECTION 2. Special Club Meetings.** Special club meetings may be called by the President, or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the board; and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held within the Greater St. Louis Metropolitan Area at such place, date and hour as may be designated by the person or persons authorized herein to call such meeting. Written notice of such a meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such meetings shall be 20% of the voting members in good standing.

**SECTION 3. Board Meetings.** Meetings of the board of directors shall be held within the Greater Saint Louis Metropolitan Area at such hour and place as may be designated by the board. Written notice of each such meeting shall be mailed by the Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a simple majority of the board.

**SECTION 4. Special Board Meetings.** Special meetings of the board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the board. Such special meetings shall be held within the Greater Saint Louis Metropolitan Area at such place, date, and hour as may be designed by the person authorized herein to call such meetings. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the propose of the meeting and no other business shall be transacted thereat. The quorum for such a meeting shall be a majority of the board.

**SECTION 5. Voting.** Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he is present. Those members who voluntarily accept Associate membership are not entitled to vote. Proxy voting will not be permitted at any club meeting or election.

## **Article III--Directors and Officers**

**SECTION 1. Board of Directors.** The board shall be comprised of the officers and (3) other persons, all of whom shall be members in good standing and all of whom shall be elected for one year terms at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

**SECTION 2. Officers.** The club's officers, consisting of the President, Vice President, Secretary and Treasurer, shall serve in their respective capacities both with regard to the club and its meetings and the board and its meetings.

- a) The President shall preside at all meetings of the club and of the board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.
- b) The Vice President shall have the duties and exercise the powers of the President in case of the President's absence, incapacity, or death.
- c) The Secretary shall keep a record of all meetings of the club and of the board, and of all matters of which a record shall be ordered by the club, have charge of the correspondence, notify members of meetings, notify new members of their election to

membership, notify officers and directors of their election to office, keep a roll of the members of the club with their addresses, and carry out such other duties as are prescribed in these bylaws.

- d) The Treasurer shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the board, in the name of the club. The books shall at all times be open to inspection by the board and a report shall be given at every meeting on the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The books of the club shall be audited by a committee appointed by the Board of Directors. The audit shall be conducted at least thirty (30) days prior to the annual meeting. The Audit Committee shall make their report to the general membership at the annual meeting. The Treasurer shall be bonded in such amount as the board of directors shall determine.
- e) The offices of Secretary and Treasurer may be held by the same person, in which case the board shall be comprised of (6) persons.

**SECTION 3. Vacancies.** Any vacancies occurring on the board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of the Vice President shall be filled by the board.

#### **Article IV--The Club Year, Annual Meeting, Elections**

**SECTION 1. Club Year.** The club's fiscal year shall begin on the first day of January and end on the last day of December. The club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

**SECTION 2. Annual Meeting.** The annual meeting shall be held in the month of January at which officers and directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

**SECTION 3. Elections.** The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the board who receive the greatest number of votes for such position shall be declared elected.

At the annual meeting three (3) members in good standing, who are neither members of the current Board nor candidates on the ballot, shall be chosen by the members present at the meeting to act as tellers of the ballots. They shall be nominated from the floor. The ballots for tellers shall be read by the Secretary, and tallied by the Vice President. The three candidates who receive the greatest number of votes will be declared the Tellers of Ballots for that election.

If the final slate consists of only one candidate for each office, the nominees shall be declared elected at the time of the annual meeting, and no balloting will be required.

**SECTION 4. Nominations.** No person may be a candidate in a club election who has not been nominated. During the month of September, the board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the board. The Secretary shall immediately notify the committeemen and alternates of their selection. The board shall name a chairman for the committee and it shall be such person's duty to call a committee meeting, which shall be held on or before October 1st.

The committee shall nominate one candidate for each office and position on the board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.

Upon receipt of the Nominating Committee's report, the Secretary shall at least two weeks before the December meeting, notify each member in writing of the candidates so nominated.

Additional nominations may be made at the December meeting by any member in good standing and eligible to vote, who is in attendance, provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.

Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

## **Article V--Committees**

**SECTION 1.** The board may each year appoint standing committees to advance the work of the club in such matters as trials, trophies, prizes, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects.

**SECTION 2.** Any committee appointment may be terminated by a majority vote of the full membership of the board, upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

## **Article VI--Discipline**

**SECTION 1.** American Kennel Club Suspension. Any member who is suspended from the privileges of the AKC automatically shall be suspended from the privileges of this club for a like period.

**SECTION 2.** Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$100.00 which shall be forfeited if such charges are not sustained by the board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and the board shall first consider whether the actions alleged in the charges, if proven might constitute conduct prejudicial to the best interests of the club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than three weeks nor more than six weeks thereafter. The Secretary shall promptly send one copy of the charges to the accuse member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he/she wishes.

**SECTION 3.** Board Hearing. The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may by a majority vote of those present suspend the defendant from all privileges of the club for not more than six months from the date of the hearing, and, if it deems that punishment is insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

**SECTION 4.** Expulsion. Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this article. Such proceedings may occur at a regular or special meeting of the club to be held within 60 days but not earlier than 30 days after the date of the board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation, and shall invite the defendant, if present, to speak in his own behalf if he/she wishes. The members shall then vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board's suspension shall stand.

## **Article VII--Amendments**

**SECTION 1.** Amendments to the constitution and bylaws may be proposed by the board of directors or by written petition addressed to the Secretary signed by 20 percent of the voting membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors, and must be submitted to the members with recommendations of the board, by the Secretary, for a vote within three months of the date when the petition was received by the Secretary.

**SECTION 2.** The constitution and bylaws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

## **Article VIII--Dissolution**

**SECTION 1.** The club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the club other than for purposes of reorganization whether voluntary or involuntary or be operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of the debts of the club its property and assets shall be given to a charitable organization for the benefit of dogs, selected by the board of directors.

## **Article IX--Order of Business**

**SECTION 1.** At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Call to order by President
- Minutes of last meeting by Secretary
- Report of Treasurer
- Report of committees
- Election of officers and board (at annual meeting)
- Unfinished Business
- New Business
- Election of New Members
- Adjournment

**SECTION 2.** At meeting of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Call to order by President
- Reading of minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Unfinished business
- New business
- Adjournment

## **Article X--Parliamentary Authority**

**SECTION 1.** The rules contained in the current edition of "Robert's Rules of Order, Newly Revised," shall govern the club in all cases to which they are applicable and in which they are non-inconsistent with these bylaws and any other special rules of order the club may adopt.